



Quarterly Report

University of Otago Pacific Islands Students' Association

Quarter	1 (January to March)
Role	President
Submitted	Monday 24th March, 2024
Accepted	Thursday 28th March, 2024

The purpose of this Quarterly Report is to allow the Officer to meet their responsibilities outlined in Section 31 (Reporting by Executive Officers) of the Constitution. Given that this report is accepted by the Executive as a true and accurate record of the Officer's contributions to UOPISA this quarter, the Officer will be eligible to receive remuneration at rates stipulated by the annual budget and according to the *Policy for Executive Remuneration*.

PART ONE: CONSTITUTIONAL RESPONSIBILITIES

Section 27: Responsibilities of Executive Officers

President

1.1. *The President must not hold office for longer than two (2) years in total.*

This is my first year as UOPISA President

1.2. *The President is the primary elected representative of members of UOPISA. The President will lead UOPISA in fulfilling its core functions and achieving its goals outlined in clause 4.1.*

a) *Promote the equitable opportunity, wide representation, friendly gathering and participating of Pacific students within the University;*

I have done this by representing UOPISA in the meetings that I have attended and by going to as many events as I possibly could.

b) *Ensure that the University is providing a supportive environment and experience for all Pacific students enrolled, in order to improve and maintain excellence in academic, spiritual, sports, cultural and social endeavours by i) advocating for and promoting the interests of UOPISA, and; ii) supporting and representing Pacific students in achieving their academic aspirations and educational goals, and;*



This has been achieved by continually supporting our Pacific students and member associations. I am always looking out for our Pacific students and advocating for our Pacific students when they are in need.

c) Promote the expression of Pacific cultures and language within the University;

This has been achieved by supporting our member associations at their events and participating in their activities. This has also been achieved by allowing Keilah Fox to speak to our member associations at our Back 2 Basics workshop and they were able to see how they can promote and share their cultures for their Pacific Language Week.

d) To establish and maintain our relationship with OUSA, Te Rōpū Māori and the University, where appropriate.

I have a great working relationship with OUSA as well as the President, Keegan Wells. I have met with Keegan a few times this quarter and she has been a great help to me and my position. I attend all the meetings that I can and contribute to discussions. I also try and attend any other meetings or events that they might be holding. I also try and help them as much as I can when they ask me to be part of something.

I have a great working relationship with the Tumuaki of Te Rōpū Māori (TRM), Gemella Reynolds-Hatem. Gemella and I are always in contact and we have many plans for both UOPISA and TRM this year. Gemella was able to chair our SGM on Sunday 24th March, 2024 where we elected our Events Coordinator for this year. We hope once TRM has their SGM, UOPISA and TRM can meet and we can start planning our future events together.

Internal work

- a) Monthly meetings with the University of Otago Pacific Leadership Group (PLG)
 - i) The PLG meetings are aimed at having around-the-table discussions on current events, policy and updates with all the Pacific Deans for their various teaching disciplines.

- b) Otago Pacific Presidents meetings (Standing Committee)
 - i) These meetings are aimed at having around-the-table discussions with all the Pacific Presidents. This is a space where they can talk about current events or raise any issues that they may have.

- c) Monthly meeting with Acting Vice-Chancellor, Helen Nicholson
 - i) These meetings are aimed at discussing what UOPISA has been doing and how the University can help and support us.
 - ii) I am not the only one that is present in the meetings. We also have the OUSA



president and the TRM president.

- d) Senate
 - i) The Senate is the principal academic authority of the University and shall, subject to the powers reserved to the council by act of parliament, take such measures and act in such a manner as shall appear to it best calculated to promote the academic work of the University both in teaching and research and for the regulation and superintendence of the education of the students of the University.

- e) Meet and Greet with Sela Pole-Fehoko
 - i) This was aimed at getting to know Sela and what she does at the University and how she can support our Pacific students at the library.

- f) Attended the Library Pacific Strategic Framework meeting along with the treasurer
 - i) We discussed how we can cater to our Pacific students in the Library and what we can do to help them.

- g) Meet and greet with Jo Oranje Student Pastoral Care
 - i) Met with Jo and discussed how Student Pastoral Care can work with UOPISA this year.

- h) Ombudsman NZ Meeting
 - i) This was to see what the Ombudsman can do for not only Pacific students but for all students at the University. Their job is to help us with any complaints that we may have and that includes the University.

General Responsibilities

1.1. Executive Officers should support each other in their roles and duties where appropriate and necessary, without compromising the responsibilities of their own role.

This quarter, we were all able to support each other with our roles as this is a brand new team and I am the only one that has been on UOPISA previously.

- Helped chair SGM's for our member associations when others were not available.
- Helped plan our Back2Basics workshop as we did not have an events coordinator and this was a new initiative that we have planned for our member associations.
- Helped post on our Instagram while the Public Relations Officer was away.



- Had a call with our previous Public Relations Officer about her position.
- Helped out with posters when our Public Relations Officer stepped down.
- Helped create forms for our linktree when the Vice-President was busy.
- Helped create letters with the Treasurer.

General:

- Helped get things for our tent at Tent City and our Back2Basics workshop when others were busy or looking after our area as I have a car.
- Helped some of our member associations who missed out on Tent City have a table outside of the Pacific Islands Centre (PIC) so they can promote their association to our Pacific students.

1.2. Executive Officers should attend, where possible and appropriate, the Annual General Meetings of the member associations. When representation is not possible, an apology should be sent to the member association on behalf of the Executive.

AGM has not happened yet.

1.3. Executive Officers should endeavour to attend other events of the member associations, where possible and appropriate. This will ensure the Executive Officers maintain relationships with the Pacific community.

I have attended many events this quarter.

Otago Fijian Islands Association (OFISA):

- Attended OFISA Welcome
- Chaired OFISA's SGM
- Attended OFISA's Sausage Sizzle

Otago Tongan Students' Association (OTSA):

- Attended OTSA's Welcome
- Attended OTSA's SGM

Otago Samoan Students' Association (OSSA):

- Chaired OSSA's SGM
- Attended OSSA Welcome

Humanities Otago Pacific Students' Association (HOPSA):

- Attended their Welcome with PILSA

Science Students Pacific Islands Association (SSPIA):



- Attended their Welcome

Biomedical Otago Pacific Students' Association (BOPSA):

- Attended their Welcome/SGM

Otago Kiribati Islands Students' Association (OKISA):

- Attended their Welcome

Pacific Islands Health Professional Students' Association (PIHPSA):

- Chaired their SGM
- Attended their Welcome
- Participated in their sports day

Pacific Islands Law Students' Association (PILSA):

- Attended their Welcome with HOPSA

PART TWO: PERSONAL GOALS AND PROGRESS

Use this section as an opportunity to discuss the personal goals you set for this quarter. How are you tracking and what are the next steps? It's important to discuss how your personal and leadership attributes have developed since stepping into your role, and to keep measuring their growth throughout the year.

One personal goal that I have for myself is to look after my well-being. This includes mental, social, spiritual, and physical well-being. I know that there will be times that I would need a quick break from everything and I will need to balance my academics as well as my position on UOPISA. What I want to get better at is asking for help when I need it most and delegating some things to my exec members. I have a strong team this year and I know that they will always have my back, just as I have theirs. I hope that in the next quarter, I will delegate the things that I cannot do.

Space for UOPISA

- Another goal that I have is to follow up on the UOPISA space for our students. I have talked to the Vice Chancellor about this and she has given me a few names to contact. Although a big space would be most ideal, it would be good to even have some sort of office that we can start off with

Advisory and administrator for UOPISA

- I would like to start figuring out how to get an advisory for UOPISA. This can be a great asset to UOPISA as they would be given great training from people who know how UOPISA works



and what they can do to offer support. This would also benefit UOPISA if the team is brand new and has not stepped on UOPISA before.

- I would also like to figure out how to get an administrator for UOPISA. This person would remain constant every year and would help UOPISA tremendously. Their job would be to show the UOPISA executives what to do at the beginning of each year while also not stepping on any toes. They would not be the boss of UOPISA but instead, guide them each year on what UOPISA does and keep them aligned to their values and goals for the year.
- In saying this, I know that this might take a while for it to happen. I would like to start this now and figure out what we can do to make transitioning into UOPISA easier for the executive team. It is also great to know that UOPISA will have people in the background that are constantly backing them each year and will support them with all decisions that they make for our Pacific students and member associations. I would not mind if this takes the whole of this year to plan and execute and then next year could possibly be the year that this can be brought to life.

PART THREE: GENERAL COMMENTS

Use this section to discuss the extra service you do in your role or to provide more detail on your executive responsibilities. For example, have you contributed to a working group or sat on an advisory committee? Have you met with your member associations or met with external parties? Have you attended member association events on behalf of UOPISA or attended professional development courses to improve your leadership skills? It is important to keep track of your workload and the many ways you are contributing to UOPISA and the Pacific community.

- Mentoring OMISA.
 - I have emailed OMISA and currently finding a time where we can all meet each other.
- Mentoring HOPSA.
 - I have met with HOPSA at one of their meetings.
- Attended the OUSA governance training.
- Met with OTSA in regards to their Welcome along with Josephine.
- Was on the student focus group for the Pro Vice-Chancellor for Health Sciences.
- Was part of the Pacific Welcome by preparing a group of students (Kickstart) to perform.
- Was part of the White Coat Ceremony by preparing a group of students to perform on behalf of PIHPSA.
- I made letters along with the treasurer and am waiting to be sent out soon.